



# LEESWOOD COMMUNITY COUNCIL

## CYNGOR GYMDEITHASOL COEDLLAI

THE MINUTES OF THE PROCEEDINGS OF THE MEETING OF LEESWOOD COMMUNITY COUNCIL HELD AT THE COMMUNITY CENTRE ON TUESDAY 1<sup>ST</sup> JULY 2014.

### PRESENT

Councillor J.E. Saul, Chairman of the Council (in the Chair)  
Councillor R. Williams, Vice-Chairman  
Councillors C. Bie, J. Caruana, R. Hughes, Terry Hughes, T. Hughes, C.E. Jones JP, K. McCallum JP.

Also in attendance Marie Reynolds – Clerk to the Council.

### APOLOGIES FOR ABSENCE

These were received from Councillors J. Atkinson, H. Evans, D. Rule and G. Sherwood.

### PRAYERS

The meeting was opened with prayers led by the Chairman, Councillor J.E. Saul.

### DECLARATION OF INTEREST – MEMBERS CODE OF CONDUCT

There were no declarations of interest.

### 55. MINUTES

The minutes of the monthly meeting held on Tuesday 3<sup>rd</sup> June and the Cemetery Sub-Committee meeting held on Tuesday 17<sup>th</sup> June had been circulated to all members. It was proposed by Councillor C.E. Jones JP and seconded by Councillor R. Williams that the minutes of the monthly meeting be accepted as a true record of proceedings. Councillor J. Caruana proposed and Councillor R. Hughes seconded that the minutes of the Cemetery Sub-Committee meeting be accepted as a true record of proceedings. All Councillors were in agreement and each set of minutes to be signed by the Chairman, Councillor J.E. Saul.

### 56. MATTERS ARISING FROM THE MINUTES

**Cemetery:** – It was pointed out that there would not be much chance of the grave digger returning to the Cemetery to backfill the graves once they had sunk. The Clerk reported that she had spoken to Ralph Williams of H.J. Williams & Son and he had advised that it would be necessary to ask the grave digger to come

back and they would then possibly do this when they were passing by the Cemetery. Observation was made that the filling in of sunken graves had been undertaken by the Cemetery Sub-Contractor over the time he had been contracted to work in the Cemetery. The Clerk advised that the Sub-Contractor had told her that he did this work 'as a favour' rather than as part of his duties. Reference was made to the purchasing of topsoil at the Sub-Contractor's request in order for him to be able to fill in sunken graves when necessary.

Councillor R. Hughes informed that he had been in receipt of another telephone call regarding flowers placed on a grave. It was acknowledged that a grave was an emotive subject and the Community Council only made stipulations relating to the placing of floral tributes once the headstone had been erected. The Sub-Contractor should not speak to visitors of the Cemetery about the business of the Community Council especially as this is misinterpreted. A suggestion was made that a notice should be placed on the Cemetery notice board advising all visitors to contact the Clerk if they have any queries or issues they wish to raise. Further remark was made in that the Sub-Contractor should be advised to tell any visitors who may approach him that they should speak to the Clerk.

**57. POLICE LIAISON**

The Clerk reported that PCSO Kelsey Evans was on leave and, therefore, unable to attend the meeting this evening.

Another Officer had contacted the Clerk with updates. a) There had been an incidence of burglary of garden tools; b) With regard to the Co-Op Store robbery there had been an arrest and a man was being held on remand and c) No further information was available about the fatal road traffic accident on the A541 Pontblyddyn and this will be going to inquest.

**58.** By full agreement of the Council this Minute is excluded.

**59. ACQUISITION OF LAND – CEMETERY REQUIREMENTS**

Councillor R. Hughes reported that there was no further development on the land issue. It was known that Mr George Owens no longer had a house phone and his daughter had promised that she would let Councillor Hughes have his mobile phone number. However, he had not heard from her yet.

**60. CADWYN CLWYD – NOTICE BOARD/SEAT FUNDING**

The Clerk was to contact Sarah Jones of Cadwyn Clwyd advising that the Council wished to purchase the Barmouth style seat. It was felt that the cost of the notice boards as per the quote received in the last meeting was higher than anticipated. In view of this it was agreed that the Chairman, Councillor J.E. Saul

and Councillor R. Hughes would visit P+A Fencing in Mold and a joinery company in Alltami in order to obtain other quotes.

**61. MEMORIAL – LATE CLERK G.N.I. JONES**

The tree planting in memory of the late Clerk, Nigel Jones had taken place on Monday 30<sup>th</sup> June 2014, in the presence of his children; Rhys, Claire, Anna and Lydia.

Councillor R. Hughes commented on the assistance received from Mr Dave Bell of Streetscene, Flintshire County Council in sourcing the trees and other help he had given. It was suggested that a letter be sent to Mr Bell thanking him – all in agreement.

Councillor C.E. Jones thanked the Chairman, Councillor J.E. Saul, for the speech he made about the late Clerk Nigel Jones. He also thanked Councillor R. Hughes for his involvement in organising the trees and liaising with Mr Bell.

**62. A541 PONTBLYDDYN – CAMERA**

Correspondence had been received from Mr G. Powell, Chief Officer (Organisational Change), Flintshire County Council. In this letter he advised that the provision of fixed and mobile speed cameras was the responsibility of the Go Safe Partnership. Mr Powell had forwarded this Council's letter onto them for any comment they may have regarding enforcement issues on the A541 at Pontblyddyn.

**63. FINANCE COMMITTEE**

A report of the Finance Committee meeting held on 18<sup>th</sup> June 2014 had been circulated to all Councillors.

The Clerk advised that Mr Gareth Roberts of the Society of Local Council Clerks had provided her with up-to-date information in regard to the level of remuneration for the Clerk. She had also received details relating to the contract of the Clerk in the new pack from the Society of Local Council Clerks.

It was agreed that the Clerk should put together the relevant information in a report for a further meeting of the Finance Committee.

**64. RISK ASSESSMENT – CEMETERY MEMORIALS**

Advice received is that the memorials in the Cemetery should be inspected every twelve months. This inspection should be done by professionals. Flintshire County Council are currently in the process of checking their own cemeteries. It was agreed that the Flintshire County Council be approached to undertake the inspection at Pontblyddyn Cemetery.

65. CEMETERY MEMORIALS

In regard to the re-aligning of memorials at the Cemetery, Mr S. Blackwell Stonemason, was prepared to send two of his men for a morning to the Cemetery at a cost of £100.00. The older headstones at the Cemetery would be easier to move but the newer headstones were now 'anchored' in.

Concern was expressed over this Council's insurance cover in relation to damage to headstones. The Clerk advised that there was nothing definitive in the Policy about this but she would check it out with Zurich Municipal.

66. SUSTAINABLE DEVELOPMENT

Councillor J. Caruana advised that there was nothing to report.

67. HANSON HEIDELBERG LIAISON COMMITTEE

There had been no meeting of the Liaison Committee and, therefore, there was nothing to report.

68. COMMUNITY COUNCIL ENVIRONMENTAL COMPETITIONS

Councillor R. Hughes advised that he had been in contact with Mr Bill Jones Area Supervisor Streetscene at Flintshire County Council who would be willing to undertake the judging of this Council's Environmental Competitions. A suggestion was made that Mr Jones could ask someone else to assist him with the judging process.

Comment was made that in previous years it was believed that the rear of properties had not been looked at nor had the more inaccessible properties.

It was agreed that the Clerk would accompany the judges.

69. COUNTY COUNCIL MATTERS

**County Road, Leeswood – Traffic Calming** – Councillor R. Hughes informed that the petition made by residents of County Road for traffic calming measures had been rejected by the Flintshire County Council.

**A5104 Pontblyddyn to Penyffordd** – 40mph advisory signs were in place on this stretch of road. This was not as a result of the fatal road traffic accident of 1<sup>st</sup> June 2014, but an ongoing measure.

70. MATTERS OF AN IMPORTANT NATURE

**Community Council Photograph** – Suggestion was made that it would be nice to have a group photograph of the current members of the Community Council. It was noted that the last one had been taken in the year 2000 for the Millennium

Leeswood Book. The Chairman, Councillor J.E. Saul stated that he could arrange this.

**71. CORRESPONDENCE**

a) **Request for a Donation towards the Urdd for 2016** – it was agreed that this matter be deferred to the Grant Funding meeting held in February.

b) **The Brownies Birthday 100 Years** – invitation received from 1<sup>st</sup> Leeswood Brownies for two representatives of this Council to attend their Celebration of 100 years of the Brownies to be held at the Community Centre on Tuesday 15<sup>th</sup> July – Councillors Terry Hughes and R. Williams, Vice-Chairman to attend.

c) **Flintshire County Council – Queen Elizabeth II Playing Fields in Trust** – the dedication of land at Phoenix Park has now been completed. A commemorative plaque has been given which will be set at ground level at a suitable location. It was agreed that Councillor R. Hughes would ask Flintshire County Council if they would present the plaque on the morning of 17<sup>th</sup> July 2014.

**72. ACCOUNTS FOR PAYMENT**

<u>Payee</u>	<u>Detail</u>	<u>Amount</u>
B. Richards	Cemetery Maintenance Disposal of Cemetery Waste Litter Pick	£602.00
Miss M Reynolds	Stationery/Postage/Printing	£20.15
Society of Local Council Clerks	Membership for 2014	£48.00
	<b>Total</b>	<b>£670.15</b>

**73. INCOME RECEIVED**

None at the time of the meeting.

**74. BANK BALANCES**

The bank statements had not been received at the time of the meeting.

**75. ANY MATTERS FROM PREVIOUS MEETINGS NOT YET RESOLVED**

a) War Memorials Trust – Minute No. 165 – 07.01.2014 – a reply is awaited from London.