



## **LEESWOOD AND PONTBLYDDYN COMMUNITY COUNCIL**

### **CYNGOR CYMUNED COEDLLAI A PONTBLYDDYN**

THE MINUTES OF THE PROCEEDINGS OF THE ANNUAL MEETING OF THE LEESWOOD AND PONTBLYDDYN COMMUNITY COUNCIL HELD AT THE COMMUNITY CENTRE ON TUESDAY 15<sup>th</sup> AUGUST 2017.

#### **PRESENT**

Councillor J. Caruana, Chairman of the Council (in the Chair)

Councillor D. Rule, Vice-Chairman

Councillors R. Hughes, T. Hughes, C.E. Jones JP, J.E. Saul, G. Sherwood and R. Williams.

Also in attendance Marie Reynolds – Clerk to the Council.

#### **APOLOGIES FOR ABSENCE**

These were received from Councillors J. Atkinson and D.K. Crowther.

#### **DECLARATION OF INTEREST – MEMBERS CODE OF CONDUCT**

There were no declarations of interest.

#### **91. AGE FRIENDLY COMMUNITIES**

The new Project Co-Ordinator, Ms Shereen Devine was in attendance. Ms Devine advised that her post is for 21 hours per week. She had met with the Clerk two weeks ago to discuss the Community groups and their contacts. Although Lynze Rogers had met with some of the groups, Ms Devine intended to meet with them to introduce herself. It had been quite helpful for Ms Devine to have the month of August to 'acclimatise' herself to the role and go through the information that had been collated by Lynze Rogers. The Playscheme was in operation on the School field for the summer holidays and Councillor R. Hughes offered to accompany Ms Devine to meet with the children and Playleaders. Councillor R. Hughes would also accompany Ms Devine to the Youth Club and Ysgol Derwenfa once they had re-opened in September. Ms Devine advised that Mr Clive Venables had very kindly taken her on a tour of Leeswood and Pontblyddyn.

Councillor G. Sherwood informed that the questionnaires devised by the Steering Group had been circulated on Carnival Day. A wide range of ages had been approached and it was felt that there was a good cross-section of the Community who had participated. In particular a thank you must be made to Mr Mike and Mrs Gayle Brand for the excellent effort they had made in encouraging residents to complete the forms. It was pointed out that it would be interesting to see the results of the questionnaire. Ms Devine was to go through them and provide a table of the information obtained.

The Chairman, Councillor J. Caruana thanked Ms Devine for attending the meeting.

**92. FLINTSHIRE COUNTY COUNCIL – OPEN SPACE LAND WITHIN YOUR RESPONSIBILITY FOR INCLUSION IN A CONSULTATION ON THE IMPLEMENTING OF A DOG CONTROL PUBLIC SPACES PROTECTION ORDER (PSPO) IN FLINTSHIRE**

E-mail correspondence had been received from Mr Michael Spencer of Albert Street, Leeswood. This had been circulated to all Councillors. Observation was made that the proposal was still under consultation. The open space land that had been suggested for inclusion fitted the criteria as outlined by the Flintshire County Council. All play areas and marked sports pitches in this Community are owned and operated by Flintshire County Council. Further point was made that the area known as Phoenix Park had been in receipt of the Queen Elizabeth II Fields in Trust for 100 years award.

Councillors agreed to accept this e-mail correspondence.

**93. ACQUISITION OF LAND – CEMETERY REQUIREMENTS**

Sian Jones of the Legal Department, Flintshire County Council had e-mailed the Solicitors acting for Mr George Owens regarding a draft contract in relation to the proposed acquisition of land by this Council, in order for the matter to progress. Councillors acknowledged that this was a positive move and it was hoped that this ongoing issue would soon be resolved.

**94. EXTERNAL AUDIT 2016/2017**

E-mail correspondence regarding Outstanding Review Points for the External Audit 2016/2017 had been received from BDO LLP.

It is unclear whether the council's website contains the required information. Please confirm whether the council's website contains the below information and if so please provide a link to this:

- a) The clerk's telephone number, postal address and email address
- b) The councillor's details, including their name, party affiliation and any office or committee held.
- c) Prior year audited statement of accounts for the previous 3 years.

A Welsh council's website must contain this information. If this is not available, a qualified issue will be raised. Observation was made that a lot of information on the website had been lost and it was now undergoing an upgrade.

No register of members' interests is maintained by the council as councillors are expected to declare any on a meeting by meeting basis. Section 81 of the Local Government Act 2000 requires a community council to maintain and publish a register of members' financial and other interests. This has to be published on a website. The external auditor would recommend that when a councillor takes office they are asked to complete a register of interests form to ensure all the information required to be published is done so, even if no conflicts exist.

Members present were circulated with a form to complete and the information would be collated and put on the website as per requirement.

**95. FORMATION OF A VILLAGE PLAN**

Following a brief discussion it was agreed by all Councillors that this item be included on the agenda for the September 2017 monthly meeting.

There being no other business the meeting was declared closed at 8.15pm.