

**THE REPORTS AND RESOLUTIONS**  
**OF THE**  
**LEESWOOD AND PONTBLYDDYN**  
**COMMUNITY COUNCIL**



**MONTHLY MEETING HELD ON**

**TUESDAY 2<sup>nd</sup> JULY 2019**

## LEESWOOD AND PONTBLYDDYN COMMUNITY COUNCIL

### CYNGOR CYMUNED COEDLLAI A PONTBLYDDYN

THE MINUTES OF THE PROCEEDINGS OF THE MEETING OF THE LEESWOOD AND PONTBLYDDYN COMMUNITY COUNCIL HELD AT THE COMMUNITY CENTRE ON TUESDAY 2<sup>nd</sup> JULY 2019.

#### **PRESENT**

Councillor R. Hughes, Chairman (in the Chair),  
Councillor D.K. Crowther, Vice-Chairman,  
Councillors J. Atkinson, J. Caruana, L.T. Coleman, D. Foster, L.C. Richardson, J.E. Saul,  
G. Sherwood and R. Williams.

Also in attendance Marie Reynolds – Clerk to the Council.

#### **APOLOGIES FOR ABSENCE**

These were received from Councillors T. Hughes and D. Rule.

#### **DECLARATION OF INTEREST – MEMBERS CODE OF CONDUCT**

There were no declarations of interest.

#### **62. MINUTES**

The minutes of the monthly meeting held on Tuesday 4<sup>th</sup> June 2019 had been circulated to all members. It was proposed by Councillor G. Sherwood and seconded by Councillor J. Caruana that these be accepted as a true record of proceedings. All Councillors in agreement.

The minutes of the meeting held on Tuesday 18<sup>th</sup> June 2019 had been circulated to all members. It was proposed by Councillor J. Caruana and seconded by Councillor D.K. Crowther that these be accepted as a true record of proceedings. All Councillors in agreement.

#### **63. POLICE LIAISON**

PCSO 3684 Peter Jones was unable to attend this evening. He had forwarded a report to the Clerk which was circulated to Councillors.

**Incident update** - (from 30/05/2019 to 01/07/2019)

#### **Crime Issues / Trends**

#### **This Month**

Ffordd Derw, Leeswood – Criminal damage offence, front bumper of car damaged which was parked on driveway overnight. CCTV of this incident which shows a male causing a damage. Officers have seized the CCTV and investigations are ongoing.

### **ASB Issues**

Llys Ann, Leeswood – Caller stated that she could hear a big disturbance on a nearby street with a lot of shouting but could not see anything. Officers attended but could not find anything as described.

### **Suspicious Activity**

Bryn Clyd, Leeswood – caller reporting concerns after finding a man wandering the street. Caller stated that he was wearing a call help button which contacted callers care line but when answered they had no idea who the male was. Officers managed to get in touch with his family and made sure he was safe.

#### **64. RESIGNATION OF COUNCILLOR CLARE COLEMAN**

The Clerk advised that the relevant procedure to fill the vacancy was now underway. A 'Notice of Vacancy' in the community area would be advertised. This notice explains that an election can be called by a request made in writing to the Democratic Services Manager by ten electors from the community area (if the community is warded, they must only come from the community ward), within fourteen working days of the date of the notice. If an election is called it must be held within 60 days of the notice. If no request is received to call an election then the Town/Community Council may then co-opt someone into the vacant seat.

#### **65. DEFIBRILLATOR AT THE COMMUNITY CENTRE, LEESWOOD**

The North Wales Ambulance Service have been in contact about the Defibrillator in the Community Centre. This is currently recorded with them as unavailable to use. An estimation of costs to site this defibrillator in an outside cabinet to make it more accessible has been given, £354 for an unlocked cabinet, £384 for a locked cabinet. A fully certified professional installation of the cabinet could cost between £90 and £190. If the Ambulance Service were able to have any time access to the defibrillator they would need the make and model of it as there is a possibility of it going to the hospital with them and these details are required so it can be returned to the Community.

Comment was made that as the defibrillator had been purchased through the fundraising efforts of Mrs Louise Fennell, then it would only be courteous to approach her about this. Councillor G. Sherwood proposed that, if Mrs Fennell was in agreement, the defibrillator should be sited outside the Community Centre in a locked cabinet. The Community Council to stand the cost for this and any further maintenance. This was seconded by Councillor D.K. Crowther. All Councillors in agreement. Councillor R. Hughes, Chairman, was to speak with Mrs Fennell.

#### **66. CEMETERY**

Councillors noted that the Cemetery was looking very well. It was pointed out that Mr Aled Davies and his team were doing a very good job there. All Councillors were in agreement that they are very pleased with the Cemetery.

Councillor G. Sherwood had been to investigate the potential of a water leak at the Cemetery. Hafren Dyfrdwy had read the Church water meter in error and applied it to the Community Council Cemetery account so there is no leak. The Clerk to contact Hafren Dyfrdwy in regard to this.

**67. PLANNING APPLICATIONS**

Planning Application – 060000

Erection of a single storey extension and erection of a single garage  
Four Winds, Stryt Cae Rhedyn, Leeswood. CH7 4SS.

There were no observations in regard to this planning application.

**68. AGE FRIENDLY COMMUNITIES**

Councillor G. Sherwood advised that a Dementia Friendly event would be taking place at Ysgol Derwenfa next week. The Book Club is to be launched on 17<sup>th</sup> July 2019.

Councillor R. Hughes, Chairman, pointed out that the Community Café is still well supported but new volunteers are required to help out.

**69. LEESWOOD COMMUNITY CENTRE**

Councillor G. Sherwood reported on the sad death of the Chairman of the Management Committee and also Caretaker, Mr Clive Venables. Council expressed their shock and all agreed that Mr Venables' passing would be a great loss to the Community. At present there is no replacement Caretaker and the Management Committee are doing what is required.

The Asset Transfer Lease has now been signed by the Trustees. Running the building and maintaining it physically both inside and outside is now the responsibility of the Trustees. It is hoped that a good turnover on the bar would be achieved.

**70. PARKING ISSUES – BELL'S CORNER AND JUNCTION OF BRYN CLYD/KING STREET**

The Clerk reported that she had e-mailed Mr Lee Shone of Highways, Flintshire County Council advising that this Council no longer wished to proceed with double yellow lines on the junction of Bryn Clyd/King Street. No response to this e-mail had been received. It was pointed out that parking on the pavement at Bell's Corner has started again, Councillor J. Atkinson confirmed that she had noticed this tonight as she came to the meeting. Councillor R. Hughes, Chairman, advised that he would speak to Mr Shone of Highways, Flintshire County Council about this matter with urgency.

**71. CADWYN CLWYD – iBEACON PROJECT**

It was pointed out that the iBeacons need promoting so that the Community know they are available. Councillor D.K. Crowther offered to organise posters for this.

- 72. FLVC BEST KEPT VILLAGES COMPETITION 2019**  
Councillor R. Hughes, Chairman, reported that the judging had taken place yesterday. The Clerk informed that Councillor R. Hughes, Chairman and Councillor T. Hughes had done a great deal of work in the areas of Heol-y-Dderwen and Maes-y-Meillion, Leeswood.
- 73. PONTBLYDDYN CROSSROADS**  
Councillor R. Hughes, Chairman, advised that this matter was ongoing at Flintshire County Council and a report would be received once further information was available.
- 74. PONTBLYDDYN VILLAGE SIGN**  
Councillor R. Hughes, Chairman, reported that this sign would be going up in the area of the New Inn, Pontblyddyn, next week.
- 75. 150<sup>TH</sup> ANNIVERSARY OF THE MOLD RIOTS, 2019**  
Mr Kevin Matthias, Chair of the Daniel Owen Festival had sent e-mail correspondence asking if this Community Council would be prepared to fund some transport from Mold to Leeswood on the afternoon of the proposed walk from Leeswood to Mold on Sunday 20<sup>th</sup> October 2019 for walkers to return home or back to their cars. It was agreed by all Councillors that the Community Council would fund the cost of a bus to transport people back to Leeswood from Mold.
- 76. WELSH NHS AMBULANCE TRUST – FEEDBACK FROM CARERS**  
Members had been circulated with e-mail correspondence from the Older People's Commissioner, over the course of the last year the Patient Experience & Community Involvement Team within the Welsh Ambulance Services NHS Trust have been engaging with and collating feedback from carers (especially older carers) that has demonstrated the importance to better understand their needs. Carers have said that they are reluctant to seek help for themselves due to carer responsibilities. A survey is being carried out to capture more in-depth information to help develop the approach to improving experiences and outcomes for carers. This Carers Survey is now live and can be completed bilingually via the same link. The correspondence was accepted.
- 77. WELSH ASSEMBLY GOVERNMENT – RENEWING OUR DEMOCRACY**  
An update on the Assembly Reform programme had been circulated to all Councillors. This was accepted.
- 78. FLINTSHIRE COUNTY COUNCIL STANDARDS COMMITTEE – VISITS TO TOWN AND COMMUNITY COUNCILS**  
Correspondence from Gareth Owens, Chief Officer Governance, Flintshire County Council had been circulated to all Councillors. This is Mr Owens' fifth update regarding the visits by the Independent Members of the Standards Committee to Town/Community Council meetings to observe practice and gain an understanding of how local council business is conducted. The findings from further visits

undertaken in January, February and March 2019 were reported to the Committee on the 3rd June and Mr Owens is writing with feedback to all Town/Community Councils to give assurance on good practice and procedures. As with previous reported visits, the four Independent Members agreed that these had been positive experiences and again praised the level of commitment and contributions by those in attendance.

Although outside the scope of the visits to Town and Community Councils it has become apparent that a number of Councils are losing their clerks, and that Councils generally are finding it increasingly difficult to recruit. Mr Owens is aware that several Councils employ the same clerk though they do so as separate employers and therefore do not share the costs of training and the time/effort of appraising and developing the clerk.

The Independent Members have also commented on the difficulties they sometimes encounter in locating information on Council websites. Each Council should, of course, be free to choose the design and layout of their websites to reflect their local priorities. However, the statutory requirements for what it must include are listed below and the key point is that residents must be able to find basic information (such as dates, times and agendas for meetings) quickly and easily.

Under the Local Government (Democracy) (Wales) Act 2013 a Community Council must publish the following matters on its website:

- (a) information on how to contact it and, if different, its clerk including —
  - a telephone number;
  - a postal address;
  - an email address;
- (b) information about each of its members, including —
  - the member's name;
  - how the member may be contacted;
  - the member's party affiliation (if any);
  - the ward which the member represents (where relevant);
  - any office of the council held by the member;
  - any committee of the council to which the member belongs;
- (c) the minutes of the proceedings of the Council's meetings and (in so far as is reasonably practicable) any documents which are referred to in the minutes;
- (d) any audited statement of the council's accounts;
- (e) the register of members' interests.

This was accepted.

**79. OLDER PEOPLE'S COMMISSIONER – NEWSLETTER SPRING 2019**

Members had been circulated with a copy of the Older People's Commissioner Spring 2019 Newsletter. This was accepted.

**80. COMMUNITY COUNCIL ANNUAL REPORT**

At present it is an Audit requirement for the town Councils to produce an Annual Report which provides details of the Council and their role. It is expected that this will be introduced into the Audit requirements for the Community Councils over the next couple of years. For information, members had been circulated with a copy of the Annual Report 2017/2018 produced by Caernarfon Town Council. Councillors expressed an interest in producing an Annual Report for the Community which could be delivered to all residences. This was to be included on the Agenda for the next meeting.

**81. ONE VOICE WALES – INFORMATION COMMISSIONERS OFFICE**

For their information, members had been circulated with a copy of the following documentation from an ICO presentation to Once Voice Wales larger Councils: -

- a) Official information held on private e-mail accounts
- b) Bring your own device (BYOD)
- c) Personal information (Section 40 and Regulation 13)
- d) Neither confirm nor deny in relation to personal data

Items c) and d) have been updated to reflect the changes brought on by the GDPR. This was accepted.

**82. FLINTSHIRE LOCAL DEVELOPMENT PLAN UPDATE**

Correspondence from Andrew Roberts, Service Manager – Strategy, Flintshire County Council had been circulated to all members. This correspondence advises that the LDP will be placed on Deposit for consultation in September 2019. Prior to this the draft Deposit LDP will be reported to Flintshire County Council on Tuesday 23<sup>rd</sup> July 2019. This was accepted.

**83. LEESWOOD MEMORIAL CENTENARY FIELDS**

Members had been circulated with a copy of e-mail correspondence from Fiona Mocko, Strategic Policy Advisor, Flintshire County Council, advising that Flintshire County Council have been successful in applying for Leeswood Memorial to be registered as a Centenary Field. Councillors expressed their pleasure at this information.

**84. COUNTY COUNCIL MATTERS**

- a) Constitution Hill, Leeswood – grass growing out of the grids, Flintshire County Council will unblock these. Water remains on the concrete blocks on the bridge, Flintshire County Council will repair, but needs permission from the Railways first.
- b) School Buses – there has been a lot of press recently regarding the charges being made to transport a child to School if they wish to attend their non-designated Secondary School. The dividing point for Leeswood is the Community Centre area, with the bottom side of the village attending Castell Alun High School and the top side of the village attending the Alun School. Many parents have expressed their dismay at these changes.

## 85. CORRESPONDENCE

- a) Flint Town Council, Mayor's Civic Sunday – the Mayor of Flint, Councillor Norma Davies, will be holding her Civic Sunday on 14<sup>th</sup> July 2019. A parade from Market Square to the Parish Church of St. Mary and St. David will leave at 10.30am. The Service starts at 11a.m. Following the Service, the parade will return to the Town Hall where the Mayor, Councillors and Civic Guests will take the Salute. Light refreshments will be served at the Town Hall. The Clerk advised that she had accepted the invitation on behalf of Councillor R. Hughes, Chairman.
- b) Mold Town Council, Mayor's Civic Service – a Save the Date notice has been received advising that the Mayor of Mold, Councillor Tim Maunders, will be holding his Civic Service on Sunday 8<sup>th</sup> September 2019, 11am, at St. Mary's Church, Mold. The Clerk advised that she had accepted the invitation on behalf of Councillor R. Hughes, Chairman.
- c) Ysgol Derwenfa, Leeswood – a thank you letter for the £500 donation re the IT equipment had been received from Mr C.E. Jones JP, Chairman, Ysgol Derwenfa's Governing Body.

## 86. ACCOUNTS FOR PAYMENT

<b>Payee</b>	<b>Detail</b>	<b>Net</b>	<b>VAT</b>	<b>Total</b>
Miss M Reynolds	Salary/Expenses – June. 2019.	£616.36	£0.00	<b>£616.36</b>
Miss M Reynolds	Postage/Printing/Stationery – June. 2019	£132.25	£0.00	<b>£132.25</b>
Aled Davies Agricultural	Cemetery – June 2019			
Leeswood Community Centre	Hire charges quarter 1 2019/2020	£75.00	£0.00	<b>£75.00</b>
HMRC	PAYE Q1 2019/2020	£405.80	£0.00	<b>£405.80</b>
Leeswood Playgroup	Grant half year 2019/2020	£750.00	£0.00	<b>£750.00</b>
	<b>Totals: -</b>	<b>£1,979.41</b>	<b>£0.00</b>	<b>£1,979.41</b>

## 87. INCOME RECEIVED

None at the time of publishing the Agenda.

## 88. BANK BALANCES

At 29<sup>th</sup> April 2019 - deposit account - £47,880.84 and current account - £10,710.69.

The meeting was declared closed at 8.00pm.