

THE REPORTS AND RESOLUTIONS

OF THE

LEESWOOD AND PONTBLYDDYN

COMMUNITY COUNCIL



MONTHLY MEETING HELD ON

TUESDAY 1st DECEMBER 2020

LEESWOOD AND PONTBLYDDYN COMMUNITY COUNCIL

CYNGOR CYMUNED COEDLLAI A PONTBLYDDYN

THE MINUTES OF THE PROCEEDINGS OF THE MEETING OF THE LEESWOOD AND PONTBLYDDYN COMMUNITY COUNCIL HELD AT THE COMMUNITY CENTRE ON TUESDAY 1st DECEMBER 2020.

PRESENT

Councillor R. Hughes, Chairman (in the Chair),
Councillors J. Atkinson, D. Crowther, Terry Hughes, L.C. Richardson, G. Sherwood and R. Williams.

Also in attendance Marie Reynolds – Clerk to the Council.

APOLOGIES FOR ABSENCE

These were received from Councillors J. Caruana, L.T. Coleman, D. Foster, Timothy Hughes and J.E. Saul.

DECLARATION OF INTEREST – MEMBERS CODE OF CONDUCT

There were no declarations of interest.

1. MINUTES

The minutes of the monthly meeting held on Tuesday 3rd March 2020 had been circulated to all members. It was proposed by Councillor G. Sherwood and seconded by Councillor R. Williams that these be accepted as a true record of proceedings. All Councillors in agreement.

2. POLICE LIAISON

Councillor R. Hughes, Chairman, advised that PCSO 3684 Peter Jones was now a Police Constable. The new PCSO contact details have been passed on to the Clerk.

3. CEMETERY

Councillors noted that the Cemetery was looking very well. It was pointed out that Mr Aled Davies and his team were doing a very good job there. All Councillors were in agreement that they are very pleased with the Cemetery.

The Chairman, Councillor R. Hughes reported that Mr Aled Davies had been approached to back fill some new graves that had sunk because of the recent spell of bad weather. This work had been carried out straight away.

Councillor G. Sherwood advised that the notice board in the Cemetery had been replaced. A couple of seats located in the Cemetery that belong to the Community Council needed replacing. This was to be added onto the Agenda for the next meeting.

4. PLANNING APPLICATIONS

Planning Application – 061289
Extension of garden area and erection of a detached garage.

Fron Deg, Stryt-Cae-Rhedyn, Leeswood, Mold, CH7 4SS

There was no objection to this Planning Application.

5. INTERNAL AUDIT REPORT 2019/2020

JDH Business Services Ltd had conducted the internal audit for the financial year 2019/2020. The Clerk reported on the findings of the internal audit report. Councillors acknowledged receipt of the report and noted the work that was still ongoing. It was proposed by Councillor G. Sherwood and seconded by Councillor J. Atkinson that the report be accepted and that the Chairman, Councillor R. Hughes should sign the Annual Governance Statement (Part 2) reflecting this Council's approval. All Councillors were in agreement.

6. LEESWOOD COMMUNITY CENTRE

Councillor G. Sherwood reported that there had been two new regular bookings, a dance class and a tablet class. The Doctor's surgery had been using the Main Hall of the Community Centre to provide the Community with flu jabs. Sunshine Café has been told that they may open again but this would have to be in the Main Hall because of the Covid 19 restrictions. It is hoped that they will open in the New Year. Donations had been received from the Co-Op, the Carnival Committee and the Reindeer Lodge. Leeswood Community Centre had also been chosen as a charity for donation by the Co-Op again.

7. FLINTSHIRE COUNTY COUNCIL - STANDARDS COMMITTEE MEETING DATES

Members had been circulated with a copy of e-mail correspondence from Tracey Cunnew, PA to Chief Officer, Governance, Flintshire County Council, advising of the proposed Standards Committee meeting dates November 2020 to June 2021. This was accepted.

8. NE WALES METRO AND THE A494/A55/A548 FLINTSHIRE CORRIDOR IMPROVEMENTS

For their information, Members had been circulated with a copy of e-mail correspondence from Steve Jones, Chief Officer, Streetscene and Transportation, Flintshire County Council and a copy of the Autumn 2020 Stakeholder Briefing Note. This was accepted.

9. WELSH GOVERNMENT WEBSITE - ALTERNATIVE LANGUAGES

For information only, Members had been circulated with a copy of e-mail correspondence from Joanne Pierce, Executive Officer, Chief Executives Suite, Flintshire County Council, advising of the available languages that the content of the Welsh Government can be viewed. This was accepted.

10. WELSH GOVERNMENT - LOCAL GOVERNMENT AND ELECTIONS (WALES) BILL

Members had been circulated with a letter from Julie James AM, Minister for Housing and Local Government, Welsh Government, about a consultation on draft statutory guidance for principal councils about how they should exercise their performance and governance functions as set out in Part 6 of the Local Government and Elections (Wales) Bill. The consultation can be accessed via the Welsh Government website <https://gov.wales/performance-and-governance-local-authorities-draft-guidance>. This runs until 3 February 2021.

11. INDEPENDENT REMUNERATION PANEL FOR WALES

The Independent Remuneration Panel draft Annual Report 2021/22 has now been

published for consultation. Members had been circulated with a copy of the relevant information relating to payments to members of Town and Community Councils from this report.

12. NORTH WALES COMMUNITY HEALTH COUNCIL – MENTAL HEALTH SERVICES

Members will find enclosed a copy of the News Release from the North Wales Community Health Council advising that a series of events are to be arranged via Zoom for NHS staff, patients, their carers and their families to talk about Mental Health Services. This was accepted.

13. COUNTY COUNCIL MATTERS

a) Highway patching at Dingle Road, Leeswood and Chester Road, Pontblyddyn – Councillor R. Hughes, Chairman advised that this remedial work had taken place.

b) Football field, Phoenix Park, Leeswood – Councillor R. Hughes, Chairman, reported that the goalposts had been removed from the football field on two occasions. Flintshire County Council have been asked to ensure that the goalposts are fixed so that they will be immovable.

c) Area by kissing gate accessing football field next to Skate Park – Councillor R. Hughes informed that Flintshire County Council had been advised that this area had become very muddy and Officers were to attend site.

14. AGENDA ITEMS AWAITING COMPLETION/FURTHER INFORMATION

a) Parking issues – Bell’s Corner

This item remains on the Agenda as per Minute 274 of the April 2017 meeting. The yellow lines would be painted in once the road re-surfacing had been complete. Councillor R. Hughes, Chairman, advised that Officers from the Flintshire County Council had done a walk-through inspection of the parking issues at Leeswood village.

b) Pontblyddyn Crossroads

This item remains on the Agenda as per Minute 151 of the October 2017 meeting. Councillor R. Hughes, Chairman, advised that Flintshire County Council have now submitted a scheme.

c) Environmental act 2016 – Community & Town Councils duty under section 6

This item remains on the Agenda as per Minute 127 of the October 2019 meeting. No further progress has been made.

d) Visibility issues junction of Constitution Hill, Leeswood

This item remains on the Agenda as per Minute 130 of the October 2019 meeting. Councillor R. Hughes, Chairman reported that monitoring in this area is ongoing.

15. ANY OTHER BUSINESS NOT INCLUDED ON THE AGENDA

The Clerk requested that the expenses she received per month be revised and uplifted in line with those received by other Flintshire Clerk who worked from home and backdated to April 2020. Councillor G. Sherwood proposed that the Clerk’s expenses be raised from £75.00 to £100.00 per month and the increase be backdated to April 2020. This was seconded by Councillor D.K. Crowther. All Councillors in agreement.

16. ACCOUNTS FOR PAYMENT

Accounts for Payment – April 2020

Payee	Detail	Net	VAT	Total
Miss M Reynolds	Salary/Expenses – March 2020.	£633.37	£0.00	£633.37
Aled Davies Agricultural	Cemetery – various invoices	£3,288.00	£657.60	£3,945.60
Scottish Power	Street lighting energy	£701.88	£35.09	£736.97
Came & Company	Insurance 2020/2021	£1,047.35	£0.00	£1,047.35
Cllr. G. Sherwood	New notice board Cemetery	£308.70	£61.75	£370.45
	Totals: -	<u>£5,979.30</u>	<u>£754.44</u>	<u>£6,733.74</u>

Accounts for Payment – June 2020

Payee	Detail	Net	VAT	Total
Miss M Reynolds	Salary/Expenses – April 2020.	£633.37	£0.00	£633.37
Miss M Reynolds	Salary/Expenses – May 2020	£633.37	£0.00	£633.37
Aled Davies Agricultural	Cemetery – various invoices	£1,116.00	£223.20	£1,339.20
Hafren Dyfrdwy	Water rates – allotments	£73.81	£0.00	£73.81
Flintshire County Council	Street lighting – maintenance	£428.26	£0.00	£428.26
	Totals: -	<u>£2,884.81</u>	<u>£223.20</u>	<u>£3,108.01</u>

Accounts for Payment – July 2020

Payee	Detail	Net	VAT	Total
Miss M Reynolds	Salary/Expenses – June 2020.	£633.37	£0.00	£633.37
Leeswood Community Centre	Grant 2019/2020	£3,000.00	£0.00	£3,000.00
	Totals: -	<u>£3,633.37</u>	<u>£0.00</u>	<u>£3,633.37</u>

Accounts for Payment – August 2020

Payee	Detail	Net	VAT	Total
Miss M Reynolds	Salary/Expenses – July 2020.	£633.37	£0.00	£633.37
Miss M Reynolds	Stationery/Postage	£22.77	£0.00	£22.77
Aled Davies Agricultural	Cemetery – June invoice	£488.00	£97.60	£585.60
Scottish Power	Street lighting energy	£348.60	£17.43	£366.03
	Totals: -	£1,492.74	£115.03	£1,607.77

Accounts for Payment – September 2020

Payee	Detail	Net	VAT	Total
Miss M Reynolds	Salary/Expenses – Aug. 2020.	£633.37	£0.00	£633.37
Aled Davies Agricultural	Cemetery – July/Aug. invoices	£1,371.00	£274.20	£1,645.20
Flintshire County Council	Street lighting maintenance	£307.75	£0.00	£307.75
SLCC	Clerks’s membership fees	£150.00	£0.00	£150.00
	Totals: -	£2,462.12	£274.20	£2,736.32

Accounts for Payment – October 2020

Payee	Detail	Net	VAT	Total
Miss M Reynolds	Salary/Expenses – Sept. 2020.	£633.37	£0.00	£633.37
Aled Davies Agricultural	Cemetery – Sept. invoice	£488.00	£97.60	£585.60
	Totals: -	£1,121.37	£97.60	£1,218.97

Accounts for Payment – November 2020

Payee	Detail	Net	VAT	Total
Miss M Reynolds	Salary/Expenses – Oct. 2020.	£633.37	£0.00	£633.37
Miss M Reynolds	Defib pads	£45.00	£9.00	£54.00
Aled Davies Agricultural	Cemetery – Oct. invoice	£488.00	£97.60	£585.60
Scottish Power	Street lighting energy	£352.44	£17.62	£370.06
JDH Business Services	Internal audit fees 2019/2020	£200.00	£40.00	£240.00
Smith of Derby	Clock Tower service agreement	£595.00	£119.00	£714.00
RBL Poppy Appeal	Remembrance Day wreaths	£37.00	£0.00	£37.00
	Totals: -	£2,350.81	£283.22	£2,634.03

Accounts for Payment – December 2020

Payee	Detail	Net	VAT	Total
Miss M Reynolds	Salary/Expenses – November 2020.	£749.01	£0.00	£749.01
Miss M Reynolds	New printer/printer ink/various stationery	£201.67	£40.34	£242.01
Aled Davies Agricultural	Cemetery – November 2020	£264.00	£52.80	£316.80
Hafren Dyfrdwy	Water rates – allotments	£141.12	£0.00	£141.12
Flintshire County Council	Playscheme 2020	£871.64	£0.00	£871.64
HMRC	PAYE/NICs Q4 2019/2020	£418.80	£0.00	£418.80
HMRC	PAYE/NICs Q1 2020/2021	£418.60	£0.00	£418.60
HMRC	PAYE/NICs Q2 2020/2021	£418.80	£0.00	£418.80
Viking	Printer paper/stamps	£59.44	£6.42	£65.86
Flintshire County Council	Street lighting maintenance	£569.70	£0.00	£569.70
Leeswood Community Centre	Grant 2020/2021	£3,000.00	£0.00	£3,000.00
Leeswood Playgroup	Grant 2020/2021	£1,500.00	£0.00	£1,500.00
Miss M Reynolds	Defibrillator pads	£45.00	£9.00	£54.00
Miss M Reynolds	Expenses uplift backdated to April 2020	£200.00	£0.00	£200.00
	Totals: -	£8,857.78	£108.56	£8,966.34

17. INCOME RECEIVED

There was no income received.

18. BANK BALANCES

As at 29th October 2020 - deposit account - £66,701.69 and current account - £20,219.24.

The meeting was declared closed at 7.50pm.