

**THE REPORTS AND RESOLUTIONS
OF THE
LEESWOOD AND PONTBLYDDYN
COMMUNITY COUNCIL**



**MONTHLY MEETING HELD ON
TUESDAY 24th JUNE 2025**

LEESWOOD AND PONTBLYDDYN COMMUNITY COUNCIL

CYNGOR CYMUNED COEDLLAI A PONTBLYDDYN

THE MINUTES OF THE PROCEEDINGS OF THE MONTHLY MEETING OF THE LEESWOOD AND PONTBLYDDYN COMMUNITY COUNCIL HELD AT THE LEESWOOD COMMUNITY CENTRE ON TUESDAY 24th JUNE 2025.

PRESENT

Councillor D. Foster, Chairman (in the Chair),
Councillors M. Brown, L.C. Richardson, D. Rule, J.E. Saul, G. Sherwood, M. Thomas and R. Thomas.

Also in attendance Marie Reynolds – Clerk to the Council.

APOLOGIES FOR ABSENCE

These were received from Councillors J. Atkinson, A. Bond, J. Caruana, R. Hughes and S. Owen.

DECLARATION OF INTEREST – MEMBERS CODE OF CONDUCT

There were no declarations of interest.

26. MINUTES

The minutes of the annual meeting held on Tuesday 6th May 2025 had been circulated to all members. It was proposed by Councillor L.C. Richardson and seconded by Councillor D. Rule that these be accepted as a true record of proceedings. All Councillors in agreement.

The minutes of the monthly meeting held on Tuesday 6th May 2025 had been circulated to all members. It was proposed by Councillor G. Sherwood and seconded by Councillor L.C. Richardson that these be accepted as a true record of proceedings. All Councillors in agreement.

27. POLICE LIAISON

It was agreed by all Councillors that the Clerk should write to the South Flintshire Inspector and request the contact details for the PCSOs that covered Leeswood and Pontblyddyn. The Clerk is also to request a report of current criminal activity in the Community.

28. CEMETERY

a) Cemetery Extension

Councillor G. Sherwood reported that he in place of the Chairman, Councillor D. Foster and the Clerk had met with Mr Aled Davies at the Cemetery. The main discussion had been improvements to the Cemetery,

i) Clay Store - Mr Davies had mentioned the need for a clay store at the Cemetery due to the grave diggers dumping clay along the fence, resulting in the stock proof fence breaking.

ii) Tidy up piece of grassed area at the end of the road – Mr Davies suggested that this area be tidied up.

iii) Path from corner of the road into the Cemetery – Mr Davies had proposed that this Council considers putting in a footpath to connect with the extension.

The Clerk was to contact Mr Aled Davies and arrange a site meeting with him at the Cemetery on Tuesday 1st July 2025 at 6.30pm.

b) Cemetery

The Clerk reported that the residents of the Community were very pleased with the condition of the Cemetery. Mr Davies and his team has also undertaken a cut of the Churchyard which this Council will pay for using the donation money normally paid to Christ Church, Pontblyddyn. Councillors expressed a concern that a cost-effective way of dealing with the Churchyard needed to be established.

29. PLANNING APPLICATIONS

Planning Application Consultation – Ref. No. LDP/000402/25

Proposal: Application for a Lawful Development Certificate for use of the land to site a mobile home for ancillary use to the main dwelling house

Location: 2 Newholme, Wood Grove, Leeswood, Mold, CH7 4UL

Following a discussion, it was agreed by all Councillors that no objection be raised to this proposal.

Planning Application Consultation – Ref. No. FUL/000514/25

Proposal: Application for a Subservient Side Extension to include a downstairs utility and WC to improve the functionality of the home and an upstairs bedroom and study to suit a 4 person family unit

Location: 15 Ash Grove, Leeswood, Mold, CH7 4UG

Following a discussion, it was agreed by all Councillors that no objection be raised to this proposal.

30. COUNTY COUNCIL MATTERS

a) A541 Pontblyddyn and Pontblyddyn Crossroads and Village – Councillor J.E. Saul advised that he will reply to the e-mail from Mr Lee Shone, Transport Strategy Manager, Streetscene & Transportation, Flintshire County Council, which had been brought to the monthly meeting held on Tuesday 6th May 2025. All Councillors thanked Councillor Saul for his work on this matter.

b) Water coming down the lane next to Prince of Wales, Leeswood – no further information had been received relating to this issue.

c) Water running across the road from Bryn-y-Ffynnon Farm, Leeswood – no further information had been received relating to this issue.

- d) Stryt Cae Rhedyn/Bryn Estyn, Leeswood – no further information had been received relating to the issue of the broken drain in the area of Bryn Brith on Stryt Cae Rhedyn, Leeswood.
- e) Potholes in the Community – this item was to be removed from the Agenda.
- f) Big dip in the left-hand lane of the highway in the area of the bridge as you approach the Pontblyddyn Crossroads from the Penyffordd direction – no information has been received as to whether this issue has been attended to by Flintshire County Council.
- g) Dog Bin, outside Wylfa Farm, Leeswood – this has now been repaired. Councillors expressed dismay that four Council operatives had been on site while the repair had taken place and felt that this was an excessive use of manpower. This item is now to be removed from the Agenda.
- h) Erosion of the road on both sides on Dingle Road, Leeswood – Councillors advised that no work on this road had been carried out.
- i) Phoenix Park, Leeswood – no further information had been received relating to this issue.

31. SCOTTISH POWER – EXIT FROM INDUSTRIAL AND COMMERCIAL MARKET

Following an inspection of the streetlights. Councillor G. Sherwood advised that this Council had fourteen non-LED remaining. The schedule had been forwarded to the Clerk. It was agreed by all Councillors that the Clerk look at the invoices from Flintshire County Council to establish the cost of replacement from sodium to LED and calculate the total cost for the remaining streetlights to be converted.

32. MILLENNIUM CLOCK AND TOWER, BELL'S CORNER, LEESWOOD

The Clerk advised that Mega Electrical had been on site to attend to the problem with the light. This has now been resolved.

The tree on Bell's Corner near the Millennium Clock had not been attended to. All Councillor's agreed that Mr Aled Davies of Aled Davies Agricultural Contracting Ltd be requested to attend the site and assess whether he and his team were able to cut back the tree.

33. REINDEER LODGE, BLACK MEADOWS, LEESWOOD

Councillor G. Sherwood advised that he had been to inspect the public footpaths in this area. He informed that all footpaths had good signage but the stile near the house has been broken. It was noted that this had been reported to Flintshire County Council on several instances. Councillor Sherwood made observation that reporting issues with footpaths via the County Council online tool did not seem to have much effect.

34. INTERNAL AUDIT 2024/2025

All members had been circulated with a copy of the internal audit report for 2024/2025.

- a) Issue 1 Recurring Issue Clerk expenses allowance – this is in excess of the lump sum

permitted by HMRC and should be disclosed to HMRC. The Clerk advised that the allowance covers Council related expenses and has received advice from an accountant that it is not necessary to submit a P11d to HMRC.

b) Issue 2 HMRC payroll liabilities July 2024 to March 2025 - the Community Council has been making deductions from payslips during the year, but no payments had been made to HMRC for the period July 2024 to March 2025. The Clerk advised that she had tried to set up a direct debit so that HMRC could automatically collect payments due. All outstanding liabilities due were included in the 'Accounts for Payment' item on this evening's Agenda.

c) Issue 3 Unpresented cheques – eighteen out of date unpresented cheques totalling £4,685 have been written off in 2024/2025. £1,750 of these payments have been reissued and £350 of the payments are to organisations that no longer exist. This leaves £2,585 of written off cheques that have not been reissued. The minutes do not record the Council reviewing the cheques and making the decision to write them off. All Councillors accepted the explanation from the Clerk as to why the cheques had not been cashed. It was proposed by Councillor G. Sherwood and seconded by Councillor L.C. Richardson that this Council retrospectively write off the cheques to the value of £2,585.

d) Issue 3 2023/2024 – the internal auditor noted that computerised records had been provided for audit in 2024/2025.

e) Issue 4 2023/2024 Clerk additional holiday pay – the Clerk receives holiday pay as per the agreement on commencement of her employment which is an extra hour per week. Over the time of her employment, the Clerk has accrued additional holidays which she was neither taking nor being paid for. An additional 3 hours per month was being paid to the Clerk to accommodate this increase in holiday entitlement. Councillor G. Sherwood pointed out that the Clerk had already explained this to the Council when discussing the internal audit report for 2023/2024 and they were satisfied that the Clerk was being paid no more than her entitlement.

It was proposed by Councillor R. Thomas and seconded by Councillor D. Rule that the Annual Return 2024/2025 be signed by the Chairman, Councillor D. Foster and the Clerk. All Councillors in agreement.

35. FLINTSHIRE COUNTY COUNCIL – SUMMER PLAYScheme 2025 UPDATE

Members had been circulated with a copy of e-mail correspondence received from Darren Morris, Lead Officer for Play Development, Flintshire Youth Services, Flintshire County Council, giving an update on the progression of provision of the Summer Playscheme 2025. This was accepted.

36. ONE VOICE WALES – REMOTE TRAINING SESSIONS

Members had been circulated with a copy of e-mail correspondence from Wendi

Patience, One Voice Wales detailing the remote training sessions available for June to September 2025. This was accepted.

37. ONE VOICE WALES – INNOVATIVE PRACTICE CONFERENCE – WEDNESDAY 2ND JULY 2025

Members had been circulated with a copy of e-mail correspondence from Lyn Cadwallader, Chief Executive, One Voice Wales, reminding that the Innovative Practice Conference is to take place at Hafod a Hendre, Royal Welsh Showground, Builth Wells on Wednesday 2nd July 2025. It was agreed by all Councillors that Councillor G. Sherwood would attend on behalf of this Council.

38. ACCOUNTS FOR PAYMENT

Payee	Detail	Net	VAT	Total
Miss M Reynolds	Salary – May 2025	£1,034.61	£0.00	£1,034.61
Miss M Reynolds	Salary – June 2025	£1,034.41	£0.00	£1,034.41
Aled Davies Agricultural	Cemetery maintenance – May 2025 + Tree survey + repairs to allotment gate	£2,261.00	£452.00	£2,713.20
Aled Davies Agricultural	To cut Church grounds and get back to manageable state (this is covered by the Churchyard maintenance donation)	£1,200.00	£240.00	£1,440.00
Flintshire County Council	Street lighting – repairs on Dingle Road and County Road, Leeswood	£219.00	£43.80	£262.80
Flintshire County Council	Street lighting – repairs on Stryt Cae Rhedyn, Leeswood	£657.00	£131.40	£788.40
HMRC	PAYE/NICs Q2 2024/2025	£585.63	£0.00	£585.63
HMRC	PAYE/NICs Q3 2024/2025	£1,035.92	£0.00	£1,035.92
HMRC	PAYE/NICs Q4 2024/2025	£916.16	£0.00	£916.16
HMRC	PAYE/NICs Q1 2025/2026	£1,084.85	£0.00	£1,084.85
JDH Business Services Ltd	Internal Audit 2024/2025 fees	£290.00	£58.00	£348.00
Aled Davies Agricultural	Footpath repairs at Christ Church	£980.00	£196.00	£1,176.00
	Totals: -	£11,298.58	£1,121.20	£12,419.98

39. BANK BALANCES

At 29th April 2025 - deposit account - £63,130.61 and current account - £6,604.91.